

# **REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY**

November 18, 2025

The regular meeting of the Wellsboro Municipal Authority was called to order by Bob DeCamp on Tuesday, November 18, 2025 at 4:00 p.m. The meeting was held in the Council Room of the Borough Office at 14 Crafton Street. In attendance were Bob DeCamp, Ed Owlett, Tim Gooch, James Bodine and Daren Getty, constituting a quorum. Borough Manager Louis Rachiele, Secretary/Treasurer Amy Kane Perry, Superintendent of Water & Sewer Rob Cleveland, Assistant Superintendent of Water & Sewer Jeremy Bencus and Larson Design Engineer Shawn Downey were also present. The Pledge of Allegiance was said by all.

Tim Gooch made a motion to approve the minutes of the October 21<sup>st</sup>, 2025 Meeting. The motion was seconded by James Bodine and carried.

## **Public Comments on Agenda Items- none**

### **Items:**

1. Monthly Water Sales – Bulk water is currently closed
2. Diversified/Seneca Oil Gas Royalty – \$35,356.46
3. Charleston Township Meter Pit –
  - a. The defective meter at Charleston pit is being replaced. There is not currently an estimated time for the replacement meter to be delivered.
4. Pall Plant Structure – update
  - a. It has been determined that the natural gas needs for the new building can be met by the current customer line and can be tapped off from that. Once the natural gas lines are in place, water will be installed to the building.
5. Intermunicipal Agreement – discussion
  - a. Delmar Township is still trying to determine the ownership and billing for the new construction on Bear Run Lane. Gary Clark will be attending the meeting in January to discuss everything further.
6. Larson Design – update – from Shawn Downey
  - a. Tim Gooch made a motion to approve the proposal from Kappe Associates, Inc. in the amount of \$1,190,925 for the structure and replacement centrifuge at the wastewater treatment plant. The motion was seconded by Ed Owlett and carried.

- b. The centrifuge replacement project does not include the replacement of the garage door, the moving of the interior lights or the replacement of the heater. These items will need to be completed at the discretion of the Authority.
- c. Daren Getty made a motion to approve the authorized official resolution requesting a Statewide Local Share Assessment grant up to \$1,000,000 from the Commonwealth Financing Authority to be used for Sanitary Sewer Rehabilitation Project. The motion was seconded by James Bodine and carried.
- d. Planning will continue for Phase 2 of the Banik Well Project with the lines being moved to the road right of way from the current location across the field.

#### **Pay Bills**

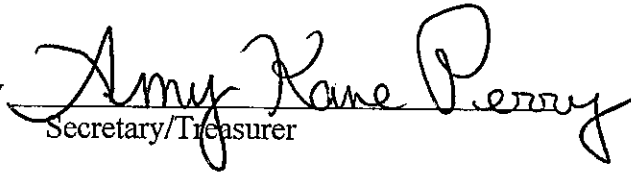
Bob DeCamp made a motion to approve the payment of bills in the amount of \$72,087.50. The motion was seconded by Ed Owlett and carried.

#### **Other Business- None**

#### **Public Comment - none**

**Adjourn** – The meeting adjourned at 5:05p.m. Next meeting is November 18<sup>th</sup>, 2025 at 4pm.

Minutes respectfully submitted by

  
Secretary/Treasurer