

REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY

August 18, 2020

The meeting of the Wellsboro Municipal Authority was called to order by R. Robert DeCamp on Tuesday, August 18, 2020 at 4:00 p.m. Meeting in the Council Room of the Borough Office at 14 Crafton Street were R. Robert DeCamp, Ed Owlett, James Bodine, and Terry Bryant, constituting a quorum. Borough Manager Scot F. Boyce, Jr., Secretary/Treasurer Susan Keck and Shawn Downey from Larson Design Group were also in attendance. The Pledge of Allegiance was said by all.

MINUTES: Minutes of the July 21, 2020 meeting were approved by motion of Ed Owlett, seconded by Jim Bodine, and carried unanimously.

Public Comments on Agenda Items - None

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Items:

1. EQT Royalty for August has not been received as of yet, so we have asked for a status update. The water remediation bond was also asked for, as the deadline is August 21.
2. Brownlee Projects Update
 - a. The Clark Well Access Box Culvert is in and completed.
 - b. The Clark Well Casing/Drop Pipe - Eichelberger will raise the casing. The building comes off tomorrow.
 - c. The Worlds End Delivery Line Relocation is being worked on by Stuart.
 - d. The Willis Run Delivery Line Replacement/Vault Installation- Stuart is also working on this project. The vault is in and Stuart can move on to the next project.
3. DEP Consent Order Agreement Update- We have full approval for this. It is supposed to be in by June end. The work from home is slowing down the permit approvals.
4. Larson Design Group's Shawn Downey gave a report on the Headworks, CSO, and updated the converting to a UV system numbers as the authority had requested:

The Headworks: currently has a large screen which requires more frequent cleaning and operational problems: the screen can't wash off, the ventilation system and water supply are not operational, the heating system is not operational and has corroded pipe.

A Headworks Screen Room Improvement project addressing new screen installation, building improvements, electrical, controls, and a HVAC system would cost approximately \$334,800.00.

CSO: The current setup involves a high number of callouts and the manual opening of the gate valve which needs 75 revolutions to complete. Very time consuming.

Installation of CSO Improvements would provide a mechanized valve operator, motorized gate, associated electrical and controls at a cost of approximately \$121,200.

Converting to a UV Disinfection system could be attained at a cost of \$418,000.00.

Tying all three together as one project, only one permit would be required and Act 537 planning would be needed.

With just the building upgrades a Water Quality Management permit is needed.

Improvements to the Sewer Plant would be shared, with the Delmar and Charleston Townships paying their share as per the Intermunicipal Agreement for Sewer.

Ed Owlett made a motion to have Larson Design Groups Shawn Downey prepare a proposal for engineering for the Headworks Screen Room Improvement and the CSO Improvements, contingent on Scot Boyce's approval and review up to an amount of \$82,000. Terry Bryant seconded this motion and it carried.

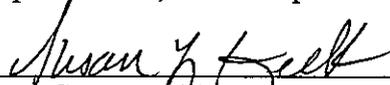
Scot Boyce will call water users to let them know we have water to sell.

Pay Bills

Jim Bodine made a motion to ratify the payment of bills and pay bills. Ed Owlett seconded the motion and it carried.

Adjourned at 5:07 p.m.— Next meeting September 15, 2020 at 4pm

Minutes respectfully submitted by _____


Secretary/Treasurer