

# Wellsboro Borough Council Meeting Minutes

## July 9, 2018

---

Council President Mike Hummel called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Councilors Mike Hummel, Mike Wood, Craig West, John Sticklin, Matt DeCamp, and Dr. Bill Yacovissi, Borough Manager Scot F. Boyce, Jr., Chief Jim Bodine and Secretary/Treasurer Susan L. Keck.

**VISITORS** - Natalie Kennedy from the Wellsboro Gazette.

**MINUTES:** Minutes for the June 4, 2018 Council meeting were approved by motion of Councilor Sticklin, seconded by Councilor Wood, and carried.

**Public Comments on Agenda Items-None**

### **OLD BUSINESS**

An Executive session was held earlier for legal matters. No decisions were made.

### **NEW BUSINESS**

#### **HARB:**

Councilor West made a motion to approve Theresa Callahan's request for signage advertising the Wellsboro Mini-Mall at 5 East Avenue. Councilor Sticklin seconded the motion and it carried.

Councilor DeCamp made a motion to approve paint and trim at the Sherwin Williams Building on Main Street. The colors will match the pattern of the Penn Wells Hotel. Councilor West seconded the motion and it carried.

#### **Committee Reports:**

##### **General Government, Administration, Buildings, Personnel**

Councilor Yacovissi made a motion to ratify and approve accounts payable for all accounts. Councilor Wood seconded the motion and it carried.

Councilor Yacovissi made a motion to approve the Treasurers Report for May 2018. Councilor Sticklin seconded the motion and it carried.

Councilor Yacovissi made a motion to approve LST (Local Services Tax) payments to the Wellsboro Fire Department in the amount of \$15,000.00 and to the Wellsboro Police

# Wellsboro Borough Council Meeting Minutes

## July 9, 2018

---

Department in the amount of \$22,349.50. Councilor Sticklin seconded the motion and it carried.

The Borough has received Act 13 monies in the amount of \$108,260.32. The money will cover the construction and installation of the Brewery Lane Box Culvert.

### **Safety, Police, Fire, Protective Inspections, Codes, EMA**

#### Mayor's Report

#### Police Report

Councilor Wood made a motion to hire a part-time meter maid for a 2-month pilot period per the recommendation of the Wellsboro Parking Authority. The proposed meter maid would work along the 2-month parking kiosk pilot program. The wages for this position are available under the police budget.

Councilor DeCamp seconded the motion and it carried. Councilor Sticklin voted against the motion.

The Borough has been awarded a \$1,200 grant from Repsol for the purchase of the Simulator Kit for a new Intoxilizer. The Borough is grateful for Repsol's contribution towards this purchase. The Patterson Foundation has given a grant for \$3000 for a laptop for the police vehicle. We'd like to thank them also.

### **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

Councilor Wood made a motion to reject the bid of \$125,000 from Dean Construction, LLC for the sheet piling portion of the Brewery Lane Bridge Project. Councilor West seconded the motion and it carried.

### **Parks & Recreation, Trees, Beautification, Senior Center**

The Borough has completed chipping the materials in the compost area at Meade Street. The mulch is available at no cost to those who load it themselves. If the Borough loads the mulch, there is a fee of \$35 and an appointment needs to be made.

Councilor Sticklin made a motion to approve the Tioga County Sheriff's Office request to close the Packer Park parking lot all day on Tuesday, August 7<sup>th</sup>. The Sheriff's Department is also requesting that Queen Street be closed between the bridge and Water Street from 5:30pm to 9:30pm. Water Street will remain open to traffic. The Tioga County Sheriff's Office plans to participate in the "National Night Out" event. Councilor Wood seconded the motion and it carried.

Councilor West made a motion to activate the Fire Police as needed for traffic control at this event. Councilor Sticklin seconded the motion and it carried.

Wellsboro Borough Council Meeting Minutes  
July 9, 2018

---

**Employee Benefits, Negotiations, Insurance, Safety, Training**

PSAB President, Mr. Carl Cox was on hand to present the 20-year Service Award to Susan L. Keck from the State Association of Boroughs. Ms. Keck was thanked for her service by Council.

Councilor DeCamp made a motion to ratify hiring of Mr. Kendal Warren to a part-time position in the Parks and Recreation Department.

**Other Business**

Councilor Wood thanked the Laurel Festival participants for a wonder event this year. He expressed the hope that they could get a carnival lined up for the years to come.

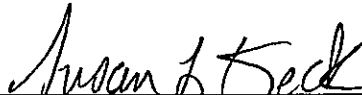
Council thanked the Public Works crew for the great job they did in cleaning up after the event. The streets looked as if no event had taken place the next day.

**Public Comments**

**Adjourn**

**Adjourned at 6:10 p.m.**

Minutes respectfully submitted by \_\_\_\_\_

  
Susan L. Keck