

# Wellsboro Borough Council Meeting Minutes

## April 9, 2018

---

Council President Mike Hummel called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Councilors Mike Hummel, Mike Wood, Craig West, John Sticklin, Matt DeCamp, and Dr. Bill Yacovissi, Borough Manager Scot F. Boyce, Jr., Chief Jim Bodine and Secretary/Treasurer Susan L. Keck.

**VISITORS** - Natalie Kennedy from the Wellsboro Gazette, Tim Cole

**MINUTES:** Minutes for the March 12, 2018 Council meeting were approved by motion of Councilor Sticklin, seconded by Councilor Wood, and carried.

**Public Comments on Agenda Items-None**

**OLD BUSINESS**

**NEW BUSINESS**

**HARB:**

Councilor West made a motion to approve HARB recommendation to allow the Wellsboro Hotel Company request to remove approximately 12' of damaged siding to expose original material at Sherwin Williams Building at 40 Main Street. Councilor Sticklin seconded the motion and it carried.

Councilor Sticklin made a motion to approve HARB recommendation to allow Mr. John Albrecht's requested exterior changes to rear stairway and washroom at 23 West Avenue. HARB's recommendation for approval comes with the condition of Mr. Albrecht's completion of a previous approved application for siding work at 151 Main Street. Councilor West seconded the motion and it carried.

**Committee Reports:**

**General Government, Administration, Buildings, Personnel**

Councilor Yacovissi made a motion to ratify and approve accounts payable for all accounts. Councilor West seconded the motion and it carried.

Councilor Yacovissi made a motion to approve the Treasurers Report for February, 2018. Councilor Sticklin seconded the motion and it carried.

# Wellsboro Borough Council Meeting Minutes

## April 9, 2018

---

Councilor Yacovissi made a motion to name Scot F. Boyce Jr. as voting delegate for the Pennsylvania State Association of Boroughs, with John E. Wheeler named the alternate voting delegate for Wellsboro. Councilor Sticklin seconded the motion and it carried.

Councilor Yacovissi made a motion to move June 2018 Council Committees and Borough Council Meetings from June 12<sup>th</sup> to Monday, June 4<sup>th</sup> at the normal times. The new date and time will be advertised accordingly.  
Councilor West seconded the motion and it carried.

Councilor Yacovissi made a motion to approve Matthews Lot Combination. The Wellsboro Planning Commission recommends approval of the lot combination.  
Councilor Sticklin seconded the motion and it carried.

Councilor Yacovissi made a motion for the solicitor's office to codify the Borough Ordinances and advertise as required. Councilor Wood seconded the motion and it carried.

### **Safety, Police, Fire, Protective Inspections, Codes, EMA**

#### Mayor's Report

Police Report- Chief Bodine reported two incidents at the Courthouse that were call-ins for the PD. Officer Boyce did an outstanding job in the Chief's absence. The Department had firearms training with the PA State Police firearms course, and all officers completed the Federal Law Enforcement Active Shooter Program.

### **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

Councilor Wood made a motion to sell five (5) surplus gaslights at a price of \$800 apiece. The monies will be used for the maintenance of the standing gaslights. Councilor Sticklin seconded the motion and it carried.

Community Yard Sales will be held April 20<sup>th</sup> and 21<sup>st</sup>.

Sealed bids for the Brewery Lane bridge replacement project are due Friday, May 4<sup>th</sup> at 2pm.

2018 Street Program bids are due Thursday, May 10, at 2pm.

Cleanup week is the week of April 23<sup>rd</sup>, on your regularly scheduled garbage pickup date. Electronic devices will not be picked up as part of cleanup week and should be taken to the Tiadaghton Transfer Station on Tioga Street for proper disposal.

# Wellsboro Borough Council Meeting Minutes

## April 9, 2018

---

### **Parks & Recreation, Trees, Beautification, Senior Center**

Councilor Sticklin made a motion to approve closure of Pearl Street (between Central Avenue and Charles Street) and Charles Street (between Pearl Street and Main Street) on Saturday, April 28<sup>th</sup>, 2018. The Tioga County Children and Youth Department is hosting a Community Fair to commemorate Child abuse Awareness Month in April. The event also includes a Superhero Themed 5K Walk/Run. Crossing guards will be posted at the road crossings with runners sticking to the sidewalks. Councilor Wood seconded the motion and it carried.

Fence repairs are complete at the Charleston Street Ballfields.

### **Employee Benefits, Negotiations, Insurance, Safety, Training**

Councilor DeCamp made a motion to adopt the revised Wellsboro Borough Employee Handbook. Councilor Sticklin seconded the motion and it carried.

The Borough is currently accepting applications for an opening on the public works crew. Applicants need to possess a CDL or be willing to get one, while living within 8 miles of the borough. Applications will be accepted until 4:00pm, April 13<sup>th</sup>.

The Borough is currently accepting applications for an opening in the water/sewer division of the public works department. Applicants must possess a CDL or be willing to get one, while living within the 8 miles of the borough. Applications will be accepted until 4:00pm, May 4<sup>th</sup> for that position. A requirement of this position is for the applicant to obtain a sewer and water operator's license.

**Adjourned at 6:10 p.m.**

Minutes respectfully submitted by

  
Susan L. Keck