

## Wellsboro Borough Council Meeting Minutes March 12, 2013

Council President Joan Hart called the Regular meeting to order and the Pledge of Allegiance was recited.

Attending were Mayor James Daugherty, President Joan S. Hart, Vice President John E. Wheeler, Councilors Michael J. Wood, John M. Sticklin, Rudolf Scharf and Terry Bryant. Borough Manager Daniel K. Strausser, Borough Secretary/Treasurer Susan L. Keck.

**VISITORS-** Natalie Kennedy, Wellsboro Gazette, Janet Strausser, Lori Copp, Andrew Harding, Tana Deery, Lisa Dodge

**MINUTES:** Minutes of February 11, 2013 Council meeting were approved by a motion made by John Sticklin, seconded by Terry Bryant, and carried unanimously.

Lisa Dodge asked when will Sam DeLosa would be reinstated. Council isn't able to discuss this matter as it is in Arbitration.

**Lori Copp-** Executive Director of the Tioga County Visitors Borough (TCVB) explained they developed a mission to market Tioga County to others by advertising and promoting assets of the county. They have 3 full time staff, and 4 part time staff. There are local products for sale at the Visitors Bureau. Tourism is the 2<sup>nd</sup> largest industry in the area, with TCVB manufacturing experiences for visitors. They are also working on promoting group tours for the promotion and meeting market, and beginning a State Association's sales blitz April 8<sup>th</sup> promoting new lodging and meeting space. They'll be targeting motor coach group tours such as Corvette and Harley Davidson tours. 2011 marketing study showed that with every dollar spent on advertising, 7.5% of that dollar stays in the county. They have around 1/2 a million visitors a year.

**EXECUTIVE SESSION:** Executive session on a Real Estate Matter 6:11 returned at 6:21.

**QUARRY PROPERTY BIDS:** A motion was made by Michael Wood to accept the high bid of \$43,210.00 from James and Jennifer Updyke on the Quarry Property, contingent on solicitor and Borough Manager's review. This was seconded by John Sticklin, and carried unanimously.

**NEW OFFICE AND POLICE OFFICE BIDS:** Black Bear Construction, the only bidder for the General Construction Contract at a price of \$147,750.00 and with Alternate #1 in the amount of \$12,500.00 for a total of \$160,250.00 was awarded this bid. This bid was accepted by motion made by Michael Wood, seconded by Terry Bryant, carried unanimously.

Black Bear Construction was the only bidder for the Electrical Construction Contract at a price of \$31,810.00, was awarded this bid. This bid was accepted by motion made by John Sticklin, seconded by Michael Wood, carried unanimously.

Black Bear Construction was the only bidder for the Proposed Borough Office Renovations at a base bid of \$22,170.00 and was awarded this bid. The Borough Manager stated that this is his

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son. This bid was accepted by motion made by Rudy Scharf, seconded by Michael Wood, carried unanimously.

**PARKING TICKET PERSON:** The parking authority is recommending that we establish a pilot program using Experience Works personnel to issue parking tickets. The program would supply up to 16 hours a week for as long as 4 years. The Borough just fills out their time sheet. The previous meter maid did a good job however funding ran out. A motion was made by Michael Wood and seconded by Rudolf Scharf to establish this program. John Sticklin voted NO. We'll need to setup a meeting with Council and the Police Chief to further this effort.

**PAMPERED POOCH SIGN:** HARB recommends approval of the presented sign with slight color changes. The motion to approve was made by John Sticklin and seconded by Terry Bryant, and it carried unanimously.

**MOTION TO PAY BILLS** for 2/14, 2/21, 2/28, 3/4 and 3/6 as presented. The motion, made by John Sticklin and seconded by John Wheeler, carried unanimously.

**RESOLUTION FOR ROUTE 6 :** A Motion was made to approve Resolution #2013-01 supporting the proposal to designate a portion of Route 6 as a Pennsylvania Byway. Motion made by Terry Bryant and seconded by John Sticklin. The motion carried unanimously.

The tax appeal of the Deane Center before the Tioga County Board of Assessment has been rescheduled for Tuesday, March 26<sup>th</sup> @ 9:45 A.M. at the courthouse.

**MAYOR'S REPORT-** New car order has been confirmed at a cost of \$39,596.03. Last month was very busy with felonies and kidnappings and escapes. Overtime is high; the department handled 5 felony cases in 2 days.

**POLICE REPORT-** A motion was made to ratify the purchase of a 2013 Ford Utility Police vehicle in the amount of \$39,596.03. Motion was made by Terry Bryant, seconded by Michael Wood and carried unanimously.

**EMERGENCY SERVICES REIMBURSEMENT ORDINANCE:** A motion to advertise an ordinance for the Emergency services to be reimbursed for extraordinary expenses and services. was made by Michael Wood, seconded by Terry Bryant and carried unanimously.

**SALT CONTRACT :** A motion to ratify the 2013-2014 Salt Contract with COSTARS was made by John Sticklin, seconded by Michael Wood, carried unanimously.

King Street Bridge Writs of Possession has been secured and the bridge is scheduled for construction this year.

**COMPOST CHARGES IMPOSED:** Compost area rates are recommended for commercial users. John Sticklin commented that we paid almost \$10,000.00 for chipping last year. A motion

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to approve imposing yearly permit charges of \$300.00 for commercial users was made by Terry Bryant, seconded by John Sticklin, carried unanimously.

**ARBITRATION:** The Arbitration Act 111 hearing with the police contract and DPW is being tentatively scheduled for April 30<sup>th</sup>.

**OTHER BUSINESS:** Update: The PALL paperwork has been signed and the PALL system ordered. All infrastructure in ground is being done by the Borough Crew. The electrical bid will be out next Monday.

The Wellsboro Municipal Authority agreed to pay for the new pumps at the sewer plant and are looking to pay down debt. They'll be using a submersible pump system versus the screw pump system. A modification to our permit with DEP is required. The whole project should cost under \$200,000.00, whereas the 3 screw pumps would be over \$700,000.

**ADJOURN 6:52**

*Minutes respectfully submitted by Susan K. Beck*