

# Wellsboro Borough Council Meeting Minutes

## December 13, 2021

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Council President F. Craig West called the regular meeting to order at 5:00p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Councilors F. Craig West, John Sticklin, Matt DeCamp, Mike Wood and Louis Prevost. Borough Manager Scot F. Boyce, Jr, Mayor John Wheeler, Chief of Police Jim Bodine and Secretary/Treasurer Amy Kane Perry.

Also attending were Natalie Kennedy from the Wellsboro Gazette, Borough Residents Janet Sticklin, Julie Sticklin, Ron Comstock and Kevin Clark.

Councilor Prevost made a motion to approve the minutes of the November 8, 2021 Council Meeting. The motion was seconded by Councilor Wood and carried.

**Public Comments on Agenda Items – None**

### **OLD BUSINESS**

**NEW BUSINESS** – An Executive Session was held for legal matters December 13, 2021 from 4:00pm to 4:05pm. An Executive Session was held for personnel matters December 13, 2021 from 4:05pm to 4:20pm. No decisions were made during either executive session.

### **Committee Reports:**

#### **General Government, Administration, Buildings, Personnel**

Councilor Prevost made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor Sticklin and carried.

Councilor Prevost made a motion to approve the October, 2021 Treasurers Report

The Borough office will close at noon on December 22<sup>nd</sup> and re-open on December 27<sup>th</sup>. The office will also be closed on December 31<sup>st</sup>.

Councilor Prevost made a motion to adopt Resolution #2021-04, Disposal of Records (see attached list). The motion was seconded by Councilor Sticklin and carried. The motion was seconded by Councilor Sticklin and carried.

Councilor Prevost made a motion to adopt Resolution #2021-05, Appointing Delegates to the Tioga County Tax Collection Committee. The motion was seconded by Councilor Sticklin and carried.

Councilor Prevost made a motion to authorize Borough Manager to enter into Agreement for services of Loch, Elsenbaumer, Newton & Co. for professional consulting services for the services and costs attached. The motion was seconded by Councilor Sticklin and carried. Councilor DeCamp abstained from the vote due to his association with UPMC.

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### **Safety, Police, Fire, Protective Inspections, Codes, EMA**

Mayor's Report - None

Police Report – Chief Bodine gave the following update:

- Dicken's of a Christmas was well attended. The primary issues were related to parking and pedestrians.
- Chief Bodine would like to thank Master Sargent Sumero, US Army for supplying Cadets for traffic control during the Dicken's event. They did a wonderful job and their help is greatly appreciated.
- The Santa Parade was also well attended. There are some small changes in the works for next year but otherwise it was a success.
- The Police Department would like to thank the Council for the additional car. It has been a wonderful asset and has allowed quicker response times.

### **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

The borough has purchased 230 Phosphorous credits and ended the regulatory year with 11,541 Nitrogen credits for sale

### **Parks & Recreation, Trees, Beautification, Senior Center**

The Borough is grateful for the \$9,000 received from the Etner Foundation for the upgrades at the Meade Street Ballfields

Councilor Prevost made a motion to approve Parks and Recreation Board recommendation to choose third-year option of current mowing contracts at the current rates. The motion was seconded by Councilor Sticklin and carried.

Thank you to all the volunteers and Ms. Berndtson's group of students from the high school that helped with the 2021 Fall Tree Planting Program

### **Employee Benefits, Negotiations, Insurance, Safety, Training**

Councilman Sticklin final meeting

Councilor DeCamp made a motion to accept the resignation of Ms. Florence Martino, Billing Clerk and Assistant Borough Secretary, effective May 31, 2022. The motion was seconded by Councilor Sticklin and carried.

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### Other Business

- The Borough currently has positions open on the HARB Board and the Planning Commission. Interested parties can submit a letter of interest to the Borough prior to the January 3, 2022 Reorganization Meeting.
- Borough Manager Scot Boyce, Jr. would like to thank the Department of Public Works Crew and the Police Department for the work and clean up they did during the Dicken's event. Everyone did a great job.

### Public Comments

1. Kevin Clark – Kevin presented the Wellsboro Borough Council with a plaque of recognition and appreciation for their initial and continued support for the Wellsboro Community Garden. He also wanted to individually recognize Terry Gardner, who was not able to attend the meeting. Mr. Gardner was recognized for the amount of time and money he has personally contributed to the Community Garden. In his honor they are constructing the Terry Gardner inaugural plot at the garden.
2. Ron Comstock – Ron is still concerned with the speeding issues on Pearl Street. Chief Bodine has had officers sitting on Pearl Street but most vehicles while going over the posted limit have not been at high enough speeds to warrant a stop. Mr. Comstock would like a study completed by the Pennsylvania Department of Transportation to see if the speed limit could be changed to include the entire length of Pearl Street. Mr. Comstock also stated that he is seeing the street used as a bypass of the main road for uninspected vehicles.

**Adjourn** – Councilor Sticklin made a motion to adjourn. Councilor Wood seconded the motion and it carried. The meeting was adjourned at 5:16pm. Next Borough Council Meeting is January 3, 2022 at 5pm.

Minutes respectfully submitted by

  
Secretary/Treasurer

# Wellsboro Borough Special Meeting Minutes December 13, 2021

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Council President F. Craig West called the special meeting to order at 4:32 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street.

Attending were Councilors F. Craig West, John Sticklin, Matt DeCamp, Mike Wood, and Louis Prevost. Borough Manager Scot F. Boyce, Jr, Mayor John Wheeler, Chief of Police Jim Bodine, and Secretary/Treasurer Amy Kane Perry.

**Public Comment on Agenda Items - none**

**Agenda Items:**

1. Councilor Sticklin made a motion to adopt Ordinance #706, amending the Zoning Ordinance to include Animal Hospitals in Town Residential and Rural Residential Zoning Districts as a Conditional Use. Councilor Prevost seconded the motion and it carried.

Adjourn - Meeting adjourned at 4:33 p.m.

Minutes respectfully submitted by

  
Secretary/Treasurer