

## **Wellsboro Borough Council Minutes January 12, 2015**

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Council President Joan S. Hart called the committee meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Councilors Joan S. Hart, Michael J. Wood, Rudolf K. Scharf, Jennifer Mase Updyke, John Sticklin and Kevin J. Connelly, Borough Manager Daniel K. Strausser, and Secretary/Treasurer Susan L. Keck.

**Visitors-** Craig Musser, Jennifer Putnam, Shaw Siglin, Jeff Himes, Janet Strausser, Natalie Kennedy and Andrew Harding.

**Minutes:** Minutes of the December 8, 2014 Council meeting were approved by motion of Councilor Sticklin, seconded by Councilor Connelly, and carried unanimously.

**HARB:** Chairman Andrew Harding advised council that the Treasure Agents Antique & Gifts signs for the 5 East Avenue location were recommended for approval by the HARB Board and met the sign requirements of the Zoning Ordinance. These signs were approved by motion of Councilor Sticklin, seconded by Councilor Wood, and carried unanimously.

**Craig Musser:** Asked the Council to defer appointing Airport Authority Board members until the Airport Authority could recommend. Council had no reason to postpone their decision as they had 6 good candidates.

**Airport Authority Board Members Appointed:** Councilor Wood made a motion to accept Craig Litchfield's and Dave Fisher's resignations from the Airport Authority. This was seconded by Councilor Scharf, and carried unanimously. Councilor Connelly made a motion to appoint Jeff Himes to the 5 year term ending December 31, 2019. The motion was seconded by Councilor Sticklin, and carried unanimously. Councilor Mase Updyke made a motion to appoint Shaw Siglin to the unexpired term ending December 31, 2017. The motion was seconded by Councilor Sticklin, and carried unanimously. Council thanked all the candidates for applying.

### **Committee Reports:**

#### **General Government, Administration, Buildings, Personnel**

Councilor Scharf made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor Mase Updyke and carried unanimously.

Councilor Scharf made a motion to approve the Treasurers Report for November 2014. The motion was seconded by Councilor Connelly and carried unanimously.

#### **Safety, Police Fire, Protective Inspections, Codes, EMA**

**Chief of Police:** Chief Bodine reported many investigations running at this time.

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## **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

**2015 Street Program:** Councilor Wood made a motion to advertise the 2015 Street Program as follows:

Nichols Street Queen from to High School Entrance  
Queen Street from Bridge to Nichols Street  
King Street from Main to new bridge  
King Street from Pearl Street to Walnut Street  
Sherwood Street from Queen Street to Riberolle Street.  
Charles Street from Pearl Street to Main Street  
Purple Street.

Councilor Sticklin seconded the motion and it carried unanimously.

**Street loan quotes authorized:** Councilor Wood made a motion to secure loan quotes for \$300,000 street loan. Councilor Connelly seconded the motion and it carried unanimously.

**Bray Engineering Agreement Approved:** Councilor Wood made a motion to approve Scott Bray's Agreement for engineering services. Councilor Mase Updyke seconded the motion and it carried unanimously.

**O.T. & Associates Engineering Agreement Approved:** Councilor Wood made a motion to approve O.T. & Associates Engineering Agreement to be funded by Act 13 funds. This is for Norris Street Bridge. Councilor Scharf seconded the motion and it carried unanimously.

**Greenwood Street:** Greenwood Street has been completed and did come in under the budgeted amount. Councilor Wood made a motion to ratify and approve the transfer of the remaining funds in this account into our Liquid Fuels Account. The amount will be \$56,985.16 plus interest. Councilor Sticklin seconded the motion and it carried unanimously.

**Costars Salt Contract-**Councilor Wood made a motion to approve the costar contract for salt for 2015-2016. Councilor Mase Updyke seconded the motion and it carried unanimously.

## **Parks & Recreation, Trees, Beautification, Senior Center**

Councilor Sticklin made a motion to approve the Chamber of Commerce 2015 Events as listed below.

February 28<sup>th</sup> – **Wellsboro Winter Celebration**– downtown - no street closings.

March 19<sup>th</sup> – **Chamber Member Mixer** –Warehouse Theater

May 2<sup>nd</sup> - 1pm-6pm, **Wellsboro Wine & Art Tour-** downtown- no street closings.

May 22<sup>th</sup>-24<sup>th</sup> – **Mary Wells Days** (sidewalk sales)

June 5<sup>th</sup> & 6<sup>th</sup> – **Susquehannock Trail Performance Rally (STPR):** Closings: Friday, June 5<sup>th</sup> from 11am-4pm, Charles Street from Main Street to Walnut Street & Pearl Street from Norris

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Street to Central Avenue; Saturday, June 6<sup>th</sup>, Main Street from Central Avenue to Norris Street/Charles Street from Main Street to Walnut Street/Pearl Street from Norris Street to Central Avenue/No Parking posted in the above areas and Central Ave by the Chamber Office. Please bag meters around the Green.

June 13<sup>th</sup> – **Family Day**: Post the areas around the Green as “NO PARKING,” close Charles Street from Pearl Street to Main Street, and close Pearl Street from Charles Street to Central Ave. Event runs from 9am-4pm (that’s including setup/tear down time).

June 14<sup>th</sup> – **Pet Parade**, starts at 1:30pm – Charles Street between Pearl and Main Streets from 11 a.m. to 3 p.m. and provide traffic control at Queen Street and Central Avenue intersections as the parade travels from Packer Park up Main Street to Charles Street and "The Green" at 1:30 p.m.

June 19<sup>th</sup> & 20<sup>th</sup> – **Laurel Festival Vendors**, - Close Pearl Street from Central Avenue to Charles, and Charles Street from Walnut to Main Street beginning at 6:00 a.m. on Thursday until 8:30pm Saturday night.

June 20<sup>th</sup> – **2-mile Fun Run/10k Race** the 10k starts at 9:00am & the Fun Run departs immediately after.

June 20<sup>th</sup>, 2pm- **Laurel Festival Parade**

July 25<sup>th</sup> & August 29<sup>th</sup>, Noon – 3pm, **Classic Car Cruise In** (Crafton St. by C&N Bank) Please bag meters on Crafton Street.

September 19<sup>th</sup>, 1-6pm – **Wellsboro Wine & Art Tour (tentative, as we’ll see how the May event goes.)**

December 5<sup>th</sup> – **Dickens of a Christmas**, street closings: Main Street - from East Avenue to Central Avenue/Crafton Street – from Pearl Street to alley behind Citizens & Northern Bank/Waln Street – from Pearl Street to Water Street - 7AM-4:30PM

Councilor Connelly seconded the motion and it carried unanimously.

**Councilor Sticklin made a motion to** approve Relay For Life Event request for July 17, 18 & 19<sup>th</sup>. Councilor Mase Updyke seconded the motion and it carried unanimously.

Yards sales for this year are:

Spring- April 17 & 18

Fall- October 16 & 17

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Spring Cleanup- the week of April 20<sup>th</sup> on your regular scheduled garbage pickup day.


Fall Cleanup- the week of October 19<sup>th</sup> on your regular scheduled garbage collection day.

Halloween Parade – Saturday October 31<sup>st</sup>

Trick or Treat- Saturday October 31<sup>st</sup>

**Adjourn- Meeting adjourned at 6:20 p.m.**

Minutes respectfully submitted by \_\_\_\_\_

  
Susan L. Keck