

Wellsboro Borough Council Meeting Minutes

January 11, 2021

Council President F. Craig West called the regular meeting to order at 5:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Councilors F. Craig West, John Sticklin, Mike Wood, Matt DeCamp, Lou Prevost, Joan Hart, Mayor John E. Wheeler, Borough Manager Scot F. Boyce, Jr., Chief of Police Jim Bodine, Wellsboro Junior Council Person Hayne Webster, Secretary/Treasurer Susan L. Keck and Recording Secretary Amy Kane Perry.

Also attending were Natalie Kennedy from the Wellsboro Gazette, Andrew Moore and Ethan Chabala from the Wellsboro Homepage.

Councilor DeCamp made a motion to approve the minutes of the December 14, 2020 Council Meeting. Councilor Prevost asked that the statement "help change" be revised to be "help amend" in regards to his update given at last months meeting regarding Air Brakes. Councilor DeCamp then made a motion to approve the minutes of the December 14, 2020 Council Meeting with the suggested changes. Councilor Prevost seconded the motion and it carried.

Minutes of the December 14, 2020 Cassidy Public Hearing were approved by motion of Councilor Sticklin, seconded by Councilor Wood, and carried.

Public Comments on Agenda Items-none

OLD BUSINESS

NEW BUSINESS

An Executive Session of Council took place for legal matters at 4:00 p.m. and ended at 4:10. No decisions were made.

HARB

Councilor DeCamp made a motion to approve the application for new signage at 129 Main Street from Jesse and Laura Lee Robinson as recommended by HARB. Councilor Sticklin seconded the motion and it carried.

Committee Reports:

General Government, Administration, Buildings, Personnel

Councilor Hart made a motion to ratify and approve accounts payable for all accounts. Councilor Sticklin seconded the motion and it carried.

Councilor Hart made a motion to approve the November, 2020 Treasurers Report. Councilor Sticklin seconded the motion and it carried.

Wellsboro Borough Council Meeting Minutes

January 11, 2021

Councilor Hart made a motion to appoint Mr. Bill Gerski to the Planning Commission for a 4-year term expiring in 2024. Councilor Prevost seconded the motion and it carried.

Councilor Hart made a motion to approve the following Authority/Commission appointments. Councilor Wood seconded the motion and it carried.

Wellsboro Municipal Authority – Mr. James Bodine (5 yr term expiring 2025)

Wellsboro Borough Municipal Authority – Mr. Terry Bryant (5 yr term expiring 2025)

Wellsboro Parking Authority – Mr. Curtis Schramm (5 yr term expiring 2025)

Wellsboro Shade Tree Commission – Ms. Vicki Fox (5 yr term expiring 2025)

Wellsboro Civil Service Commission – Mr. Michael Knighton (6 yr term expiring 2026)

Wellsboro Planning Commission – Mr. David Robinson and Mr. John Sticklin (4 yr terms expiring 2024)

Wellsboro Zoning Hearing Board – Mr. Timothy Sick (3 yr term expiring 2023)

Historical Architectural Review Board – Mr. Jay Erb (4 yr term expiring 2024), Kathy Eastridge to fill Dr. Yacovissi's term, expiring 2023.

Councilor Hart made a motion to adopt Resolution #2021-01, Tioga Tax Collection Committee (TCC) Voting Delegate Appointment Resolution naming the voting delegates for the borough as follows. Councilor Prevost seconded the motion and it carried.

Primary Voting Delegate – Scot F. Boyce Jr.

First Alternate Voting Delegate – Amy Kane Perry

Second Alternate Voting Delegate – John M. Sticklin

Safety, Police, Fire, Protective Inspections, Codes, EMA

Councilman Prevost has continued to pursue the Air Brake Signage through PSAB. PSAB has been very proactive on the issue and may have an article on it soon. Councilman Prevost continues to try and raise awareness on the issue and has reached out to Marie Cusak who now holds a position with PBS who may be able to help. He has also been in contact with State Representative Clint Owlett and also plans on reaching out to new State Senator Chris Dush.

Mayor's Report- Mayor Proclamation to hold the Halloween Parade on Sunday, October 31, 2021 at 6pm with trick-or-treat to follow until 830pm.

Police Report- Chief Bodine informed Council that he has recently completed a self-certification that will allow him to complete grant applications. He also informed Council that the Police Department is very active right now and that all officers have recently completed a defensive tactics program.

Wellsboro Borough Council Meeting Minutes

January 11, 2021

Public Works, Solid Waste, Highways, Parking, Water, Sewer

Councilor Wood made a motion to set the Community-Wide Yard Sales for April 16th and 17th, 2021 and October 15th and 16th, 2021. Councilor Prevost seconded the motion and it carried.

Councilor Wood made a motion set Cleanup Dates for week of April 19th, 2021 and October 18th, 2021; pickup will be on residents' normal pickup days. Councilor Hart seconded the motion and it carried.

On behalf of the Borough Council, Councilman Wood would like to remind residents that towels marked as "Flushable" are not flushable and have caused a number of sewer blockages in 2020. Residents should refrain from flushing any item other than toilet paper.

Parks & Recreation, Trees, Beautification, Senior Center

Councilor Sticklin made a motion to formally request assistance of the Wellsboro Fire Police, Middlebury Fire Police, Liberty Fire Police and Morris Fire Police for the Chamber events listed below. This request is made on the behalf of the Wellsboro Chief of Police to be utilized at his discretion. Councilor Hart seconded the motion and it carried.

Councilor Sticklin made a motion to approve the following events and requests for road closures from the Wellsboro Chamber of Commerce and the Wellsboro Foundation. Councilor DeCamp seconded the motion and it carried.

February 13-14th – Winter Celebration – No road closure with use of Green for children's activities and ice carvings.

May 22-23rd – Mary Wells Days – Sidewalk Sales (no road closure).

June 12th – Family Day – Post the areas around the Green as "No Parking," close Charles Street from Pearl Street to Main Street and close Pearl Street from Charles Street to Central Avenue. Event runs from 8am-4pm, including setup/tear down time.

June 13th – Pet Parade – Starts at 130pm; Close Charles Street between Pearl Street and Main Street from 11am to 3pm and provide traffic control at Queen Street and Central Avenue intersections as parade travels from Packer Park up Main Street to Charles Street and The Green at 130pm.

June 17th – 19th – Laurel Festival Vendors – Close Pearl Street from Central Avenue to Charles St, and Charles Street from Walnut St to Main St, beginning at 6am on Thursday until 830pm Saturday night.

June 19th – 2-mile Fun Run/10K Race – the 10K starts at 9am and the Fun Run departs immediately after.

June 19th – Laurel Festival Parade – Parade starts at 2pm, provide traffic control along parade route.

September 16-18th – Susquehannock Trail Performance Rally (STPR) – Friday, September 17th, close Charles Street from Main St to Walnut St and Pearl Street from Norris St to Central Ave from 10am to 3pm, Saturday, September 18th, close Main Street from Central Ave to Norris

Wellsboro Borough Council Meeting Minutes

January 11, 2021

St, and close Charles Street from Main St to Walnut St, and close Pearl Street from Norris St to Central and post "No Parking" around the Green.

September 18th – Producers Show Case – No road closure, use of sidewalk for local producers.

October 30th – Halloween Event – Activities on Green in conjunction with UPMC from 12pm to 5pm.

December 4th – Dickens of a Christmas – Close Main Street from East Ave to Central Ave, Crafton Street from Pearl St to alley behind C&N bank and Waln Street from Pearl St to Water St, from 7am to 430pm.

Employee Benefits, Negotiations, Insurance, Safety, Training

Other Business

Public Comments - none

Adjourn – Adjourned at 5:11 p.m. Next Borough Council Meeting is February 8th, 2021, at 5pm.

Minutes respectfully submitted by *Amy Rene Perry*
Recording Secretary