

Wellsboro Borough Council Meeting Minutes

April 11, 2022

Council President Matthew DeCamp called the regular meeting to order at 6:04p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Councilors F. Craig West, K. Declan Clark, Matt DeCamp, Joan Hart, Mike Wood and Louis Prevost. Borough Manager Scot F. Boyce, Jr, Mayor John Wheeler, Chief of Police Jim Bodine and Secretary/Treasurer Amy Kane Perry.

Also attending were Natalie Kennedy from the Wellsboro Gazette, and resident Ron Comstock.

Councilor West made a motion to approve the minutes of the March 14, 2022 Council Meeting. The motion was seconded by Councilor Prevost and carried.

Public Comments on Agenda Items – None

OLD BUSINESS

NEW BUSINESS

An Executive Session was held April 11, 2022 from 4:00pm until 4:20pm for personnel matters. No decisions were made during the Executive Session.

HARB

1. **UPMC** – Request for wall and free-standing signs at 32 Central Avenue – HARB recommends approving the request for the “Soldiers & Sailors” free-standing sign as presented; the “UPMC” wall sign with lighting directed at the sign, not internal lighting as presented. HARB’s recommendation on the free-standing signs on the corners along Central Avenue is that the only internal lighting approved by council be the “Emergency” wording and does not recommend approval of the sizing of the signs as they do not comply with the sign section of the zoning ordinance.

A motion was made by Councilor West to approve the request with the recommendations from HARB. The motion was seconded by Councilor Prevost and passed. Councilor DeCamp abstained from the vote.

2. **Deane Center** – Celia Finestone Memorial Music Park at 102 Main Street – HARB recommends approving the Deane Center request for the Celia Finestone Memorial Music Park as presented. The park will be a 20’ x 30’ area with parking pavers and concrete as surfacing. A wall with cap blocks to be used as additional seating will be in the center of the park with a tree inside the wall. The colors for the park will be black and gray, with some dark green on some instruments. At this time, no lighting is planned for the area to allow for night use.

A motion was made by Councilor West to approve the request with the recommendations from HARB. The motion was seconded by Councilor Hart and passed.

Wellsboro Borough Council Meeting Minutes

April 11, 2022

Committee Reports:

General Government, Administration, Buildings, Personnel

Councilor Hart made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor West and carried.

Councilor Hart made a motion to approve the February, 2022 Treasurers Report. The motion was seconded by Councilor Prevost and carried.

The Borough office will close at noon on Friday, April 15th, and re-open at 8am on Tuesday, April 19th due to the Easter holiday.

Safety, Police, Fire, Protective Inspections, Codes, EMA

Mayor's Report – nothing to report at this time

Police Report –

- PD currently down an officer who is on leave for surgery.
- Officer Tanner is doing exceptional since his hire last month.
- With fuel prices officers are back to riding tandem during shift overlaps when things are slow as a way to conserve fuel budget for the year.

Public Works, Solid Waste, Highways, Parking, Water, Sewer

The Community-Wide Yard Sales are scheduled for April 15th and 16th – permits are not needed for yard sales on these days.

The Spring Cleanup Week is the week of April 18th – items such as brush and large metal items which can damage trucks are picked up at the hauler's discretion. The Borough does not pick up materials refused by the hauler and pickup will be on your normal pickup day. Resident should have all items for pickup by 7am on their pickup day.

Parks & Recreation, Trees, Beautification, Senior Center

Councilor Prevost made a motion to approve closure of Pearl St (between Central Ave and Charles St) and Charles St (between Pearl St and Main St) for Relay for Life event on August 27th, from 3pm to 9pm. The motion was seconded by councilor West and carried.

Councilor Prevost made a motion to approve closure of Central Avenue (between Main St and Water St) on Saturday, August 13th and Sunday, August 14th from 10am -6pm for Comic Con event. The motion was seconded by Councilor Hart and carried.

Wellsboro Borough Council Meeting Minutes

April 11, 2022

Employee Benefits, Negotiations, Insurance, Safety, Training

Councilor West made a motion to hire Christina D. Christman as part-time Borough Secretary at rate of \$16.50/hour, with a start date of April 19, 2022. The motion was seconded by Councilor Hart and carried.

Councilor West made a motion to ratify hiring of Dale E. Kinner as part-time seasonal worker in Parks and Recreation Department at rate of \$11.00 per hour. The motion was seconded by Councilor Clark and carried.

Councilor West made a motion to readvertise the Borough Manager position without ruling out current candidates. All applicant must also submit an application and a letter of interest with their resume. The motion was seconded by Councilor Hart and carried.

Councilor West made a motion to approve the offer from Scot F. Boyce, Jr. as a consultant. Termination of the offer is at the discretion of Scot F. Boyce, Jr. The motion was seconded by Councilor Hart and carried.

Other Business

Councilor West made a motion to approve the request to place balloons on the sidewalk are during First Friday events. The balloons are to be removed prior to the following morning. The motion was seconded by Councilor Prevost and carried.

Public Comments

Ron Comstock – Mr. Comstock suggested that when vacancies arise for the Planning Commission that a member of both the HARB Board and a member of Borough Council are considered. The knowledge they would bring would be beneficial.

Adjourn – Councilor DeCamp made a motion to adjourn at 6:23pm. The motion was seconded by Councilor Clark and carried. The next Borough Council Meeting is May 9, 2022 at 5pm

Minutes respectfully submitted by


Secretary/Treasurer