

Wellsboro Borough Council Meeting Minutes

December 12, 2022

Council President Matthew DeCamp called the regular meeting to order at 5:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Councilors F. Craig West, Matt DeCamp, Mike Wood, and Louis Prevost, Mayor John Wheeler, Chief James Bodine, Borough Manager Louis Rachiele and Secretary/Treasurer Amy Kane Perry.

Also attending were Natalie Kennedy (Wellsboro Gazette) and residents Cindy Copp, Larry Holtzapple and Julian Stam.

An Executive Session was held on Monday, December 12th, 2022 from 4:38pm to 4:40pm to discuss personnel matters.

Councilor Wood made a motion to accept the minutes of the November 21st, 2022 Council Meeting. The motion was seconded by Councilor Prevost and carried.

Public Comments on Agenda Items

OLD BUSINESS

NEW BUSINESS

HARB

Councilor Prevost made a motion to reappoint Joan Hart to the Historical Architectural Review Board for a 4-year term starting 01/01/2023. The motion was seconded by Councilor West and carried.

Committee Reports:

General Government, Administration, Buildings, Personnel

Councilor Wood made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor West and carried.

Councilor Wood made a motion to approve the November, 2022 Treasurers Report. The motion was seconded by Councilor Prevost and carried.

Councilor Wood made a motion to approve Resolution 2022-04 Appointing Delegates to Tioga County Tax Collection Committee as presented. The motion was seconded by Councilor West and carried.

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Councilor Wood made a motion to approve Resolution 2022-05 Disposal of Records (see attached list). The motion was seconded by Councilor West and carried.

Councilor Wood made a motion to approve Gafford/Tolins Subdivision as presented by Planning Commission. The motion was seconded by Councilor Prevost and carried.

Councilor Wood made a motion to reappoint Harland Crawford to the Zoning Hearing Board for a 3-year term starting 01/01/2023. The motion was seconded by Councilor West and carried.

Councilor Wood made a motion to reappoint Blake Maxson to the Zoning Hearing Board for a 3-year term starting 01/01/2023. The motion was seconded by Councilor West and carried.

Councilor Wood made a motion to reappoint Skip Shaw as the Wellsboro/Delmar representative for a 5-year term on the Grand Canyon Airport Authority starting 01/01/2023. The motion was seconded by Councilor Prevost and carried.

Safety, Police, Fire, Protective Inspections, Codes, EMA

Councilor Wood made a motion to reappoint Ralph Salvage to the Wellsboro Civil Service Commission for a 6-year term starting 01/01/2023. The motion was seconded by Councilor Prevost and carried.

Mayor's Report – nothing to report at this time

Police Report – Chief Bodine reported the following:

- Dicken's of a Christmas had a great turn out despite the weather. He would like to thank the Wellsboro Fire Police and the Mansfield University Police Academy for their help with traffic control. Next year he believes the Mansfield University ROTC will also be willing to help.
- Santa Parade was an overall success. There are a few issues that will need to be addressed and the discussions will be well in advance of next year's parade. Councilor Wood also commented on some safety concerns he noticed at the parade that need addressed.
- The new Police Cruiser should be delivered soon. All parts have been received and are being installed.
- There has been an increase in the number of calls to the PD. The officers have been busy with calls, investigations and court dates.

Public Works, Solid Waste, Highways, Parking, Water, Sewer

Councilor West made a motion to reappoint Terry Bryant to the Wellsboro Municipal Authority for 5-year term starting 01/01/2023. The motion was seconded by Councilor Prevost and carried.

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Councilor West made a motion to reappoint James Paxson to the Wellsboro Borough Municipal Authority for a 5-year term starting 01/01/2023. The motion was seconded by Councilor Wood and carried.

Parks & Recreation, Trees, Beautification, Senior Center

Councilor Prevost made a motion to appoint Tim Morey to Wellsboro Shade Tree Commission for a 5-year term starting 01/01/2023 as approved by the Wellsboro Shade Tree Commission. The motion was seconded by Councilor West and carried.

Employee Benefits, Negotiations, Insurance, Safety, Training

Councilor West made a motion to hire Logan Abel as full-time Water/Sewer/DPW crew member to start 01/03/2023. The motion was seconded by Councilor Prevost and carried.

Councilor West made a motion to approve a 2023 salary of \$70,000 for Borough Manager Louis Rachiele after a satisfactory 6-month review. The motion was seconded by Councilor Wood and carried.

Other Business –

Wellsboro Planning Commission will meet on Wednesday December 28th, 2022 at 5 PM to give recommendation on the advertised and proposed Short-Term Rental Ordinance amendments.

Public Hearing on Zoning Ordinance for Short- Term rentals will be held January 4th 2023 at 4PM at the Borough Office located at 14 Crafton Street Wellsboro, PA with a special meeting of the Wellsboro Borough Council to follow.

Borough Office will be closing at noon December 22nd and remain closed until December 27th in observance of Christmas.

Borough Office will be closed January 2nd 2023 in observance of New Year's Day.

Council would like to thank all of those involved that volunteer/worked during Dicken's of a Christmas and Christmas on Main Street events. Both were a huge success and would not have been possible without your help.

Public Comments

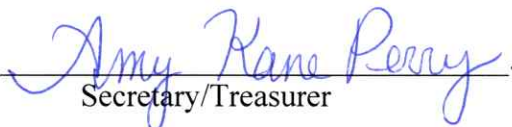
- Julian Stam – Comic Con has been accepted as an annual event through the Wellsboro Area Chamber of Commerce. It will be held the 2nd weekend in August every year. The dates for 2023 will be August 12th and 13th. He is hoping that the event continues to grow each year. He's thankful to the Borough for helping make the event a success.

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- Cindy Copp – Alarm issues in the Pinnacle Towers building have been reported to be caused by drops in the pressure of the public water system. The Borough has looked into the reported incidents and has found no cause or evidence of a drop during time period specified.
- Larry Holtzapple – Mr. Holtzapple wondered why the public hearing was set for 4pm on the 4th of January. It was explained that this was done to ensure there was enough time to allow everyone who would like to comment to do so. Residents are encouraged to come even if they are not able to get there by 4pm. If there is no way they will be able to attend, they may submit their comments prior to the meeting and they will be forward to the Council for consideration.

Adjourn – Councilor Wood made a motion to adjourn. The motion was seconded by Councilor West and carried. The meeting adjourned at 5:24pm. Next Borough Council Meeting is January 9th, 2022 at 5pm

Minutes respectfully submitted by


Secretary/Treasurer