

Wellsboro Borough Council Meeting Minutes

October 14, 2024

Council President Matt DeCamp called the regular meeting to order at 5:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Councilors Matt DeCamp, Mike Wood, Rhonda Pearson, Rachel Smith, Louis Prevost and Julie Henry, Mayor F. Craig West, Chief Chad Boyce, Borough Manager Louis Rachiele and Secretary/Treasurer Amy Kane Perry.

Also attending were Natalie Kennedy (Wellsboro Gazette), Cindy Copp, Tina Faddis, Don Knaus, Mary Dikun, and Steve Conard.

Councilor Pearson made a motion to accept the minutes of the September 9, 2024 meeting. The motion was seconded by Councilor Prevost and carried.

Councilor Pearson made a motion to accept the minutes of the October 3, 2024 special meeting. The motion was seconded by Councilor Prevost and carried.

Public Comments on Agenda Items - none

OLD BUSINESS

NEW BUSINESS

HARB

Councilor Henry made a motion to approve signage for Hidden Gem at 69 Main Street as recommended by HARB. The motion was seconded by Councilor Prevost and carried.

Committee Reports:

General Government, Administration, Buildings, Personnel

Councilor Smith made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor Pearson and carried.

Councilor Smith made a motion to approve the September 2024 Treasurer Report. The motion was seconded by Councilor Prevost and carried.

Councilor Smith made a motion to hire Brett Menege for the Parks & Recreation Assistant full-time position. The motion was seconded by Councilor Prevost and carried.

An executive session was called at 5:03pm and the meeting reconvened at 5:14pm

Councilor Smith made a motion to fill a full-time floater position that will be split between all departments. The motion was seconded by Councilor Prevost and carried.

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Councilor Smith made a motion to approve Burton Homes Subdivision plans as recommended by Wellsboro Planning Commission. The motion was seconded by Councilor Prevost and carried.

The 2025 proposed budget was presented to Council and a motion was made to advertise by Councilor Pearson. The motion was seconded by Councilor Pearson. After discussion a new motion was made by Councilor Prevost to advertise after the budget was changed to reflect the requested funds to the Green Free Library from the September 9th meeting. The motion was seconded by Councilor Smith and carried.

Safety, Police, Fire, Protective Inspections, Codes, EMA

Mayor's Report

- New police hires will start their employment with the Wellsboro Police Department on November 15, 2024 after their graduation from the academy.
- Trick or Treat will be held from 6-8 pm on Thursday October 31, 2024. The parade will be held at 6pm.
- The Borough Office will be closed on November 11, 2024 in observance of Veteran's Day.

Police Report

- Hospital Halloween event will be held on October 26th and the Courthouse will be holding a trunk or treat at the same time.

Public Works, Solid Waste, Highways, Parking, Water, Sewer Parks & Recreation, Trees, Beautification, Senior Center

The UV Disinfection System Project is underway. Project is estimated to be complete March 2025.

Employee Benefits, Negotiations, Insurance, Safety, Training

Councilor Prevost made a motion to approve the Non-Uniform Union Contract for the years 2025-2027 as presented by the Borough Solicitor and approved by the Employee Committee. The motion was seconded by Councilor Wood and carried.

Councilor Prevost made a motion to approve Uniform Union Contract for the years 2025-2027 as presented by the Borough Solicitor and approved by the Employee Committee. The motion was seconded by Councilor Henry and carried.

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Other Business

Presentation by Mary Dikun

Mary has made decorative ghosts to hand out for Halloween. She had thought about hanging them from the stalks of corn on the boulevards, but it was determined a better alternative would be to hand them out at the Halloween Parade.

Public Comment

Don Knaus –

- Feral/stray cat issues on Nichols Street. Don provided Council with a sample ordinance and strongly suggested that they add an ordinance regarding cats in the borough.

Cindy Copp –

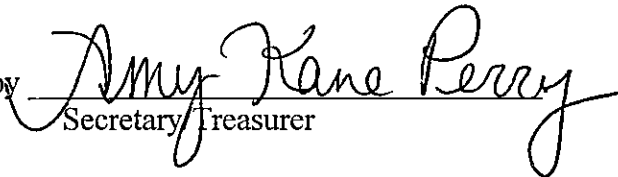
- Lack of fire drills at the Pinnacle Towers. Fire Drills are the responsibility of the Housing Authority to schedule with the fire chief.

Steve Conard –

- Mr. Conard has helped the county with their Lighting Ordinance and wanted to let the Borough Council aware that he is available to help if they would also like to address a lighting ordinance.

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Adjourn – Councilor Wood made a motion to adjourn. It was seconded by Councilor Prevost and carried. Meeting adjourned at 5:38pm. The Next Borough Council Meeting is November 18th, 2024 at 5 PM.

Minutes respectfully submitted by


Secretary/Treasurer

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