WELLSBORO PARKING AUTHORITY
November 1, 2018
11 A.M.

Call to Order- Al Garrison called the meeting to order at 11:00 a.m. in the Borough Office meeting room and the Pledge of Allegiance was recited.

In attendance were Al Garrison, Kim Miller, Curt Schramm, Jim Paxson, Borough Manager Scot F. Boyce, Jr., Chief of Police James Bodine, and Secretary/Treasurer Susan L. Keck.

Also in attendance: Craig West, Council President

Approve Minutes of the October 4, 2018 meeting: A motion was made by Kim Miller to approve the minutes from the October 4th, 2018 meeting. This was seconded by Curt Schramm. The motion carried unanimously.

Public Comments on Agenda Items- None

New Business:

1. After the review of parking meter enforcement hours- Kim Miller made a motion to change the enforcement hours to Monday through Saturday from 9:00 a.m. till 5:00 p.m. versus Monday through Friday from 8:00 a.m. till 6:00 p.m. Curt Schramm seconded the motion and it carried.
2. Enforcement- A meter attendant is viewed as necessary by the Authority. Curt Schramm made a motion to continue consistent enforcement. Kim Miller seconded the motion and it carried. Ken is willing to continue. Jim Bodine will get him trained on the software and he will then be able to start filing citations. Jim wants a drop box at the P.D.
3. Change Pearl Street lot to extended parking- Kim Miller made a motion to make this change. Al Garrison seconded the motion and it carried.
4. Parking kiosk purchase- Curt Schramm made a motion for the purchase of two kiosks starting in the spring of 2019 at $6,500 apiece and $53.50 for cellular service. The signage would be at eye level and adequate. We'd remove the posts and put signs at each entrance. The Kiosk color would be "Wellsboro Green", with signage in Blue. Kim Miller seconded the motion and it carried.
5. Queen Street at the swimming pool- Kim Miller made a motion to stripe the lot and make it long term parking, take the Crafton Street meters and posts and use there. We would also dig out the bushes along the fence. Curt Schramm seconded the motion and it carried.

Council will hear the recommendations on November 13. If agreed, we could change the ordinance all at once.

Public Comments: None

Adjourn: Meeting adjourned at 11:53 p.m.

Minutes respectfully submitted by Susan L. Keck

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