

BOROUGH OF WELLSBORO

14 CRAFTON STREET
WELLSBORO, PA 16901

570.724.3186 FAX 570.724.2323

HISTORIC ARCHITECTURAL REVIEW BOARD APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

If the proposed alteration is to be located within the limits of the Historic District, as defined by the Wellsboro Historic District Ordinance, this application must be submitted and approved prior to receiving a building permit.

The owner, or an agent for the owner, must be present at the meeting of the HARB at the time this application is being reviewed. Failure to be represented will result in application approval being denied.

ALL APPLICANTS MUST COMPLETE Sections I, II, and III.

I. IDENTIFICATION:

Applicant: _____ **Address:** _____

Phone: _____ **Email:** _____

Contractor: _____ **Address:** _____

Phone: _____ **Email:** _____

Owner of property: _____ **Address:** _____

Phone: _____ **Email:** _____

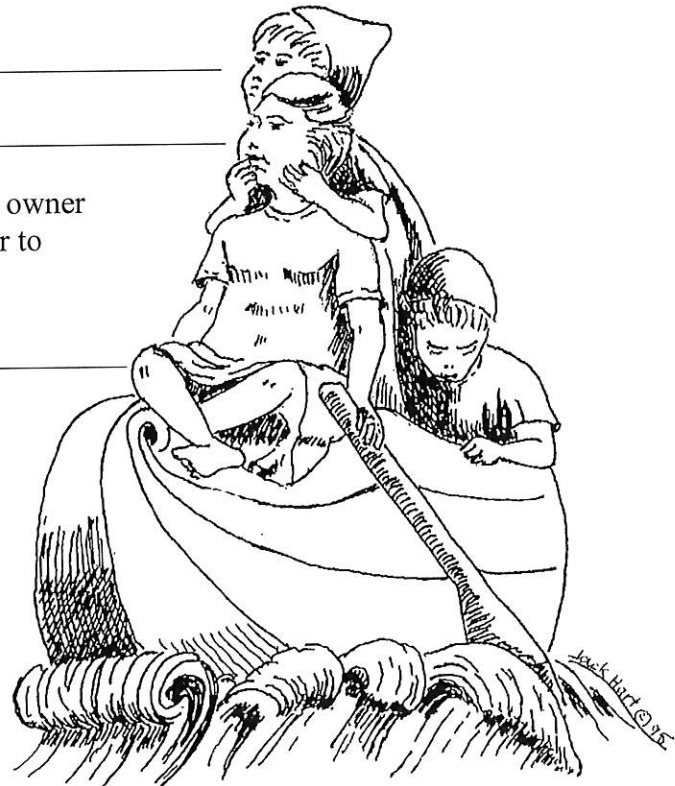
I hereby certify that the alteration is authorized by the owner of record and that I have been authorized by the owner to make application as his/her authorized agent.

Signature

Address

Date

Print Name



"Proud Home of Wynken, Blynken, and Nod"

ACTION OF HARB

DATE

Disapproval: _____ Indication to applicant of action and recommendation- - - - - _____

_____ Recommend Disapproval to
Borough Council- - - - - _____

Approval: _____ Recommend Approval to
Borough council- - - - - _____

ACTION OF BOROUGH COUNCIL

I hereby certify that a certificate of Appropriateness was Granted { } Denied { }

By Wellsboro Borough Council on the _____ day of _____,

_____ Date _____ Secretary

RECORD OF EVENTS

REVIEW BOARD

DATE

Received by Secretary - - - - - _____

Information distributed to HARB - - - - - _____

Discussed at meeting - - - - - _____

BOROUGH COUNCIL

Received Recommendation From HARB - - - - - _____

Disapproval: Letter to Applicant - - - - - _____

Approval: Certificate of Appropriateness - - - - - _____

CODE ENFORCEMENT OFFICER

Building Permit Issued - - - - - _____

Building Permit # _____ Issued by: _____