

# Wellsboro Borough Council Meeting Minutes June 13, 2016

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Council President Joan S. Hart called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Councilors Joan S. Hart, John M. Sticklin, and Jennifer Mase-Updyke, Michael J. Wood, Terry L. Bryant, and Kevin J. Connelly, Borough Manager Daniel K. Strausser, Chief James Bodine and Secretary Susan L. Keck.

**VISITORS-** Natalie Kennedy from the Wellsboro Gazette, Melissa Bravo from the Williamsport Sun- Gazette, Second Vice President elect of Pennsylvania State Association of Boroughs (P.S.A.B.) Carl E. Cox, Sr. and wife Linda Cox.

**MINUTES: May 9, 2016 Council Meeting minutes**-were approved by motion of Councilor Wood, seconded by Councilor Sticklin, and carried.

**Public Comments on Agenda Items** – None

**Executive Session-** Council did hold an executive session on June 9, 2016 to discuss personnel matters.

**Second Vice President Elect of P.S.A.B. Carl E. Cox, Sr.-** Presented Manager Strausser and Councilor Hart with a First Place Borough Newsletter award from the P.S.A.B.

**Committee Reports:**

**General Government, Administration, Buildings, Personnel**

Councilor Bryant made a motion to ratify and approve accounts payable for all accounts. Councilor Connelly seconded the motion and it carried unanimously.

Councilor Bryant made a motion to approve the Treasurers Report for April 2016. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Bryant made a motion to appoint Darryl Stratton to our Planning Commission for the unexpired term until 12/31/17. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Bryant made a motion to accept Sheilah Prevost's resignation from the Grand Canyon Airport Authority. Councilor Wood seconded the motion and it carried unanimously.

Councilor Bryant made a motion to motion to adopt Resolution #2016-06 authorizing Council President and Secretary /Treasurer to sign all documents related to the signing of Shell leases. Councilor Sticklin seconded the motion and it carried unanimously. It is made clear that these leases have no surface impact and no gas storage in or on Borough properties.

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Councilor Bryant made a motion to approve the pool personnel and hourly wage rates for 2016 as presented. Councilor Sticklin seconded the motion and it carried unanimously.

## **Safety, Police, Fire, Protective Inspections, Codes, EMA**

MAYOR'S REPORT – Mayor John E. Wheeler congratulated Chief Bodine for completing his 6 month graduate course online at the NorthWest University School of Staff and Command. This is equivalent to the FBI's National Academy.

Councilor Connelly made a motion to authorize the Civil Service Commission to establish and submit a new eligibility list to council after all testing is completed. Councilor Bryant seconded the motion and it carried.

Police Report- Chief Bodine remarked the Pet Parade, STPR and Children's Health Fair all went very well with no problems. The National Guard will be assisting again with the Laurel Festival.

## **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

Norris Street Bridge and Riberolle Street Bridge: The beams and small pieces of metal for the Riberolle Street Bridge are being fabricated, then will be galvanized. The Norris Street Bridge cannot be closed until fourteen days before the steel is here.

Councilor Wood made a motion to purchase inlets from McCarroll Precast for the Bodine Street storm drainage project in the amount \$14,582.13. These are being purchased through State Contract and paid for by grant funding through the Conservation District. Councilor Bryant seconded the motion and it carried unanimously.

Councilor Wood made a motion to approve the quote of Stuart Lisowski Excavation to remove and replace Bodine Street bridge at a cost of \$16,578.00. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Wood made a motion to accept the low bid for the Bodine Street storm drainage contingent on the Engineer and Borough Manager's review and approval. Councilor Connelly seconded the motion and it carried unanimously. The low bid was Mansfield Contracting \$49,940.00.

Councilor Wood made a motion to advertise the 2016 street program using Liquid Fuels funds. Councilor Connelly seconded the motion and it carried unanimously.

## **Parks & Recreation, Trees, Beautification, Senior Center**

Councilor Sticklin made a motion to approve the Relay for Life event and to close Pearl Street from Central Ave to Charles Street and Charles Street from Pearl Street to Main Street on Saturday, July 16<sup>th</sup>. Councilor Wood seconded the motion and it carried unanimously.

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### **Employee Benefits, Negotiations, Insurance, Safety, Training**

**Other Business** – Councilor Connelly thanked the Police Department for their assistance in traffic control while unloading for an event at the Deane Center over the weekend.

**Public Comments- None**

**Adjourn –Meeting adjourned at 6:14 p.m.**

Minutes respectfully submitted by \_\_\_\_\_  
Susan L. Keck